



## **RULES AND REGULATIONS FOR STALL OR PITCH APPLICANTS**

- **STALLS**  
Fee of £80.00 (Eighty Pounds) PAID IN ADVANCE WITH APPLICATION before the closing date of Friday 27th April 2018. For registered charities and other voluntary organisations a 50% charge applies.
- All stalls and pitches should be ready for operation by 10am and must cease trading at 5.00pm. The park **MUST** be cleared of stallholders by 6.00pm. **Sikh Union** accepts no responsibility for security or in respect to loss or damage to stalls, pitches, equipment, vehicles etc
- Stall/pitch holders are entitled to bring one car or light vehicle to the site allocated to them for unloading purposes. After unloading all vehicles must park in the area set-aside for stall /pitch holders. Access to Memorial Park is from **Kenilworth Road only**, and must be on site by 9.00 a.m. No damage to turf, trees or flowers/shrubs shall take place. Any damage caused by stallholders will be made at their expense.
- Applicants shall provide their own generators or means of providing electrical power. This shall only be done with prior approval of the event organiser. No generator shall be operated without suitable enclosures to protect the public safety and minimise noise.
- **Amplified sound e.g. Music IS STRICTLY NOT ALLOWED on ANY stalls.**
- Stallholders shall conduct themselves in a manner as to cause no annoyance, nuisance or obstruction, during the erection, operation and dismantling of their stalls. Sub-letting in any form is not allowed. The event organisers reserve the right to order the removal of any stalls or to vary the site allocated.
- Stallholders shall be responsible for the safety of the public using /entering onto the site allocated to them and shall indemnify "**Sikh Union Ltd**" against all claims, costs, damages and liability arising from accident or otherwise, directly connected with the operation of their stalls
- NOTE: STALLHOLDERS MUST HAVE THEIR OWN PUBLIC INSURANCE COVER REQUIRED FOR THEIR ACTIVITY (MINIMUM £5.0m)
- Stallholders **MUST NOT** sell or give alcoholic beverages as prizes. Stallholders **MUST NOT** sell or give as prizes any weaponry items e.g. Knives, Ceremonial Swords etc. Stallholders **SHALL BE** responsible for keeping their area free from litter and shall leave their area clean and tidy and at the end of their operation.
- All stallholders may supply their own material and means of supporting their stalls i.e. own Tables, chairs etc. You are also able to hire tables and chairs on the day at low cost.

**APPLICATION FOR STALL HOLDERS**

I (name) .....

On behalf of (name of organisation): .....

Address: .....  
.....

Post Code: .....

Telephone No:.....

Mobile :.....

E-mail  
address:.....

PLEASE DESCRIBE EXACTLY WHAT ITEMS OR SERVICE YOU WISH TO SELL AT THE EVENT.

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Car Registration

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(PLEASE NOTE MAXIMUM 1 CAR WILL BE ALLOWED BEHIND YOUR STALL)

Wish to book a MARKET STALL OR PITCH at the Vaisakhi Sports Day 2018 at the War Memorial Park, Kenilworth Road, Coventry on Sunday 6<sup>th</sup> May 2018. PLEASE SPECIFY YOUR REQUIREMENT.

STANDARD MARKET STALL (8 ft x 5 ft ) **£80** per Stall .....

**OR PITCH REQUIRED** (please specify area of pitch required): **£80 per 15 ft wide x 15 ft depth**

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PLEASE NOTE **ONE** CAR PARK ENTRY PASS WILL BE POSTED TO THE ABOVE ADDRESS. IF YOU HAVE OTHER REQUIREMENTS PLEASE CONTACT THE STALLS CO-ORDINATOR IMMEDIATELY.

Cheques made payable to "**Sikh Union Ltd**" and enclosed with the Application form

**The event organisers, in their absolute discretion, reserve the right to refuse any application without the need to give any reasons**

**I abide by the Rules and Regulations**

Signed:..... Date:.....

Print Name:.....

Name of Organisation:.....

Please return completed application form together with your cheque for £.....

Made payable to "**Sikh Union Ltd**" and send to:-

Mr Bhovinder Singh Nagra  
18 Grasmere Avenue  
Coventry  
CV3 6AY

Email: [bhovinder@yahoo.co.uk](mailto:bhovinder@yahoo.co.uk)

Telephone: 07903 890 955

Or alternatively for payments by BACS please pay into the following account:-

Bank: Natwest  
Sortcode: 56-00-45  
Account: 00107700  
Name: B Nagra

**Please put your organisation name as the reference. A receipt from the charity will be issued to all applicants.**

**\*\*Please note all application forms with payment MUST be received no later than Friday 27th April 2018**

Sikh Union Ltd is a registered Charity No: 1150047. Registered as a Company limited by guarantee in England & Wales No: 7202406. Registered office at Daimler Green Community Centre, 48 Highley Drive, Coventry, CV6 3LR.